



Northeast Washington Education Council

Mini-grant application

Eligibility: Open to P-12 public schools, state-approved private schools and state/school district-approved charter schools in the NEWESD 101 service area (Adams, Ferry, Lincoln, Pend Oreille, Spokane, Stevens and Whitman counties).

Deadline for applications: Proposals are accepted year round, with funding decisions made four times per year. Rolling application deadlines: March 15, May 15, September 15 and December 15 each year.

Grant size: \$250 to \$500. NEWEC anticipates making approximately four annual awards. **Use of funds:** Grants may be used for the acquisition of school supplies, equipment and student enrichment activities.

APPLICANT INFORMATION:

Name of school and district: _____

School address: _____

Grant contact person: _____ Timeline for project: _____

Day phone: _____ E-mail: _____

Grade level(s) to be served: _____ Number of students to be served: _____

Grant amount requested: _____ Date funds are needed: _____

If grant funds are only available at a lower amount, could your project still be carried out in a scaled-back form? Yes ___ No ___ If yes, what is the minimum required? _____

Project description: On a separate sheet of paper, please answer the following questions

1. *School demographics:* Describe, in 2-3 sentences, your student population.
2. *Need:* Describe, in 150 words or less, the need/justification for your project.
3. *Project:* Describe in 150 words or less, the activities, project or services to be undertaken.
4. *Benefits:* Describe in 150 words less, the anticipated benefits of your project.

Submission requirements:

A full application shall consist of this completed cover page and your answers to the four questions above. Please e-mail your application (in a pdf file) to: newec@esd101.net. **Post-award requirement:** Ninety days following receipt of your award, NEWEC requests a short write-up (maximum one page) describing the result/impact of your project.

Name of school contact

Name of school principal

Signature

Date

Signature

Date